

## Essential Guidelines

### Stage 1: Registration & Idea Submission (23<sup>rd</sup> December 2024 – 10<sup>th</sup> February 2025)

1. On the vivo Ignite: Technology & Innovation Initiative website (<https://vivoignite.com/>), log in or sign up using your email ID and phone number.
2. Fill in the Registration Form with essential details (Name of the Parent, Name of the Participant, Current Grade, School Name, State, City, District).  
**Please note:** Parental consent is mandatory for the completion of the student's registration process. All registration-related updates and program communications, including one-time passwords (OTPs), procedural information, and participation status, will be sent to the registered email address. All official emails will be sent from [communication@vivoignite.com](mailto:communication@vivoignite.com) and [support@vivoignite.com](mailto:support@vivoignite.com).  
For details regarding data privacy, security measures, and the use of collected information, please review our Privacy Policy at [www.vivoignite.com](http://www.vivoignite.com).
3. After successfully registering, proceed to your dashboard to submit your idea and select your Entry Type (Individual Entry/Group Entry) and School Type (Government/Government Aided/Private) and further school details.
4. In case of a Group Entry, please enter all the required fields of information regarding your Team (Team Name, Members' Names and Grades).
5. On submission of the Team details, participants will be required to participate in a quick survey to help us understand them better (The survey will include 15 questions which need to be answered on a 5 point likert scale with options ranging from 1 to 5. Choose any one option from 1 - Strongly Disagree to 5 - Strongly Agree).
6. On completion of the survey, submit the project information and update the Project Display Board template, it is mandatory to fill in all the fields to explain the project (Title, Problem Statement, Objective, Target Population, Social Impact, Methodology, Approach, Results, Conclusion, and Bibliography).
7. On completion of the information of the Project Display Board, upload any relevant image or files, e.g. existing prototype/chart/infographic to support your project if required in JPEG/PNG/PDF format not exceeding 5 MB.
8. Click on the 2 confirmation boxes provided
  - a. You will be building a working model of your project
  - b. You will be carrying the working model of your project for the finale.Please review all the information and proceed to submit your project.
9. The result for the Top 200 participants (50 from each zone – NSEW) will be declared on 28<sup>th</sup> February 2025.
10. All students will receive an online participation certificate on the successful completion of Stage 1.

#### ***How Will Your Project Be Evaluated?***

The evaluation criteria will broadly be as follows:

- a. The degree of innovation and technology that the participants have incorporated into their projects.
- b. The project viability and capacity to have a positive social impact on the society at large and its alignment with the theme of the competition.

### Stage 2: Video of Working Model and Project Display Board Submission (1<sup>st</sup> March 2025 – 15<sup>th</sup> April 2025)

1. This stage is applicable only to the Top 200 shortlisted participants.
2. The student will need to record and upload a video of the working model explaining its functioning in detail.
3. The Top 200 Zonal winners (individuals and groups) will receive exclusive certificates and exciting goodies. The students submitting the most outstanding ideas will have a chance to be mentored by IIT Madras - Pravartak Technologies Foundation.
4. Top 10 national finalists (individual/group projects) will be shortlisted from the Top 200 ideas for the Grand Finale.
5. All 200 shortlisted students will receive a certificate of appreciation and goodies at this stage. The schools of the shortlisted students will also be recognised and acknowledged.

**Stage 3: Grand Finale (10<sup>th</sup> May 2025 - 08<sup>th</sup> June 2025)**

1. This stage is applicable to the Top 10 National Finalists.
2. Each student (individual/group) will be required to share the Bonafide certificate from their respective schools.
3. Each student will be required to share their complete contact details of self, parents/guardian, teacher/principal and parental approval for communication purposes.
4. The Top 10 national finalists (individual/group) will be mandated to attend the Grand Gala event at New Delhi where they will be required to present their project prototypes along with the Project Display Board to the Grand Jury. The print and enlarged version of the Project Display Board will be arranged by Team vivo Ignite. However, the student needs to carry the prototype from their home location to the venue.
5. Travel and Stay Arrangements:
  - 5.1. Individual Entry:** Travel and stay arrangements for the participant and only 1 parent/guardian/teacher will be made by Team vivo Ignite.
  - 5.2. Group Entry:** Travel and accommodation for all group participants and one parent/guardian/teacher per student will be arranged by Team vivo Ignite.